



# ICMR LIBRARY BULLETIN

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## Modernization of ICMR Library & Information Network: (1999-2004)

Majority of the Council libraries were without any basic infrastructure up to the year 1998 and were functional as mere store houses. Since the modernization programme has initiated (in the year 1999) revolutionary changes have been noticed in the Council's library and information centers.

The impact of modernization have transformed the ICMR libraries from traditional to electronic libraries

by totally shifting their focus towards information technology developments like on line access and electronic retrieval, consortia etc.. The following equipment / special databases, full text electronic databases have been installed, initiated JCCC @ ICMR consortia and other activities like training programmes to Library & Information professionals have been organized.

### PC / PPC:

Basic infrastructures like PC with printer and PPC have been provided to ICMR institute libraries. 17 PC and Med Line CDs to 17 libraries have been provided.

### Special databases:

The following special databases Excerpta Medica Virology Section to EVRC, Mumbai; Aidsline to NARI, Pune); CAB Vet CD & CAB health to

VCRC, Pondicherry and Excerpta Medica Virology Section to NIV Pune have been provided

### Software:

Library Management Software has been provided to 14 ICMR institutes RMRC, Jabalpur; CRME, Madurai; IRMS, Delhi; TRC, Chennai; MRC, Delhi; VCRC, Pondicherry; IIH,

Mumbai; NICED, Kolkata; RMRC, Bhubaneswar; NIOH, Ahmedabad; NIE, Chennai; CJIL.Agra; IOP, Delhi; & ICMR Hqrs. New Delhi.

## **Full Text Electronic Databases**

Subscription for full text electronic databases Ovid and Proquest have been renewed for another year.

### **Ovid:**

Ovid Full Text Electronic Database has been installed since 2003 at ICMR Hqrs. and N I V Pune. This database covers 61 journals and the data is available from the year 1996.

### **Proquest:**

This database has been installed at NIN, Hyderabad and Niced, Calcutta since 2003. This database covers 349 Journals full text and abstracts to 426 titles. Since 2004 this database has been installed in two more institutes CJIL, Agra and RMRC, Dibrugarh.

### **JCCC:**

The Council has subscribed for J-Gate Custom Content for Consortia (JCCC) for all ICMR libraries. JCCC is customized e-journal gateway-cum-database services to libraries for the journals subscribed by them. JCCC is an extension of JCC for the journals

subscribed by a group of libraries with mechanism for resource sharing for both print and e-journal collection. It acts as an internal database of all articles published in these subscribed journals for searching and finding the contents in these journals.

### **Library Manual**

Manual of procedures for Management of Library and Information Centers of ICMR has been prepared and finalized by the Sub Committee. This will be useful for librarians/libraries to streamline & standardize the procedures of

various library activities like book purchasing etc. This is being circulated among the members of the Advisory Committee on Modernization of ICMR Libraries for finalizing the document.

### **Union Catalogue**

Union catalogue of journals of all ICMR libraries has been compiled by the Council. This will be a beneficial scientist to know the location and

availability of the particular journal and for resource sharing of libraries. It is under active consideration of the Council to put it on the web page.

## Manpower:

Apprentices can be recruited as the manpower cannot be provided on a regular basis. The Council has implemented the apprentice Scheme of Govt. of India in the Hqrs. Library. To make a beginning the Council has recruited two apprentices for its Hqrs. Library. The institutes can follow the

same procedure after taking approval from the competent authority. Information regarding guidelines / procedure of recruitment of apprentices has been sent to institutes from whom the request for this information has been received.

## Training:

Training programmes have been conducted at NIN, NIV for the benefit of library professionals.

1. ICMR – NIC workshop on effective Management of Library & Information Resources in the Cyber age at NIC Hyderabad. Jan. 15 – 19 (2002)

2. ICMR – NIC workshop on emerging technologies for effective management of library information service at NIC Pune. Feb. 12 –16 (2001)

3. Training programme on Full Text Electronic Databases “ProQuest” and “Ovid” at NIN, Hyderabad on 26<sup>th</sup> July 2003.

4. Training programme on Full Text Electronic Databases on 23<sup>rd</sup> September 2003 at ICMR Hqrs., New Delhi

## Modernization of Hqrs. Library (1999-2004)

### PCs & PPC:

4 PCs and 4 printers have been purchased. One heavy duty PPC has also been purchased.

### PC with CD writer:

PC with CD writer has been purchased especially to preserve the back up files of work done / data entered on LibSys.

### LAN:

Local Area Network especially for library has been installed. This facilitates the library staff to work on different PCs using same library software

### Libsys Software:

Libsys Software has been installed for automation of Library in house activities like Issue / Return, Accession, Classification, Cataloguing etc. using this LibSys software the data of books including ICMR and WHO publications were entered and issue, return also done through this software package. Contents of ICMR Bulletin, ICMR Technical Report Series, and WHO Technical Report Series have been indexed using this package.

### Internet:

A separate Internet connectivity through ISDN line has been installed and this has been used by a number of scientists as the access of this line is very fast. Not only that whenever the other internet connectivity through NIC is not functional

this is being functional as an alternative internet facility for the users.

### Medline:

Medline CDs since inception have been purchased (1965). Medline searches are being carried out by users. Library staff also involves in Medline searches on specific topics especially on demand.

### Ovid:

Ovid is a full text electronic database covers 61 journals photocopy of articles cover in this database are given to users on demand. The response for access of this database is considerably encouraging. The Council provides required articles from this database to all ICMR institutes on demand.

### Apprentices:

Two apprentices have been appointed for retro conversion work of library holdings.

### Recent Additions:

Circulation of recent additions (latest arrivals of books) to ICMR Library to Divisional Chiefs and members of the Library Committee. Also, this is displayed on the Notice Board of the Library

### ICMR Library Bulletin:

It is a quarterly publication brought out by Hqrs. library covering all library and information related activities.

## LIST OF JOURNALS WITH 2001 IF OF OVID CORE BIO-MEDICAL COLLECTION (Sorted by Journal Abbreviation)

	<u>Name of Journal</u>	<u>IF of 2001</u>
1	American Journal of Cardiology	2.637
2	American Journal of Health-System Pharmacy	1.385
3	American Journal of Medicine	6.106
4	American Journal of Obstetrics and Gynecology	2.871
5	American Journal of Psychiatry	6.913
6	American Journal of Public Health	3.034
7	American Journal of Surgery	2.131
8	Anesthesia & Analgesia	2.279
9	Anesthesiology	3.381
10	Annals of Internal Medicine	11.13
11	Annals of the Rheumatic Diseases	3.188
12	Archives of Dermatology	2.714
13	Archives of Diseases in Childhood	2.129
14	Archives of General Psychiatry	11.981
15	Archives of Internal Medicine	6.661
16	Archives of Neurology	4.053
17	Archives of Ophthalmology	2.424
18	Archives of Otolaryngology Head & Neck Surgery	
19	Archives of Pediatrics & Adolescent Medicine	2.089
20	Archives of Surgery	2.792
21	Arteriosclerosis, Thrombosis and Vascular Biology	5.816
22	British Journal of Haematology	2.815
23	British Journal of Surgery	3.464
24	British Medical Journal	6.629
25	Canadian Medical Association Journal	2.792
26	Chest	2.48
27	Circulation	10.517
28	Circulation Research	9.213
29	Clinical Medicine	

30	Critical Care Medicine	3.486
31	Diabetes	7.7
32	Diabetes Care	5.404
33	Fertility and Sterility	2.96
34	Gut	6.17
35	Heart	2.636
36	Hypertension	5.364
37	Journal of Bone and Joint Surgery (UK Volume)	1.467
38	Journal of Bone and Joint Surgery (US Volume)	2.138
39	Journal of Clinical Investigation	14.118
40	Journal of Clinical Endocrinology and Metabolism	5.16
41	Journal of Clinical Oncology	8.53
42	Journal of Clinical Pathology	1.866
43	Journal of Family Practice	2.141
44	Journal of Medical Genetics	5.098
45	Journal of Neurology, Neurosurgery and Psychiatry	3.024
46	Journal of Pediatrics	3.536
47	Journal of the American Board of Family Practice	
48	Journal of the American Medical Association (JAMA)	17.569
49	Journal of Trauma: Injury, Infection and Critical Care	1.531
50	Journal of Urology	3.19
51	Mayo Clinic Proceedings	2.644
52	Medicine	5.317
53	Molecular Pathology-companion to journal of Clinical Pathology	1.866
54	Nature	27.955
55	Obstetrical & Gynecological Survey	
56	Occupational & Environmental Medicine	1.973
57	QJM: Monthly Journal of the Association of Physicians	2.601
58	Science	23.329
59	Sexually Transmitted Infections	2.306
60	Stroke	5.33
61	Thorax	4.09

**(This Ovid Core Bio-Medical Collection is available at ICMR Hqrs. Library)**

## Major Indian Consortia

Some of the prominent Indian Consortia are JCCC @ ICMR, [JCCC@INDEST](#)[JCCC @ Indian Engineering Sciences and Technology (INDEST)], Tuberculosis Consortia, Rajiv Gandhi University of Health Sciences, ICICI Knowledge Park etc. JCCC @ ICMR is the largest among the existing Indian Consortia

This initiative of resource sharing is being carried out through **Informatics (India) Limited, Bangalore**

**JCCC @ ICMR:** JCCC (J-Gate Custom Content for Consortia) @ICMR provides access to over 500+journals subscribed currently by all 24 ICMR's network of library and information centers. It also provides access to 200+ open access biomedical journal as also approx. 11,800 journals covered under J-Gate.

**JCCC @ NTI :** (TB: Consortium for Enhanced Access To Research)

JCCC is J-Gate Custom Content (JCCC) for a group of homogeneous consortia members. JCCC-NTI, an extension of JCCC, is a customized product for the National Tuberculosis Institute (NTI),

Bangalore. The members of the JCCC-NTI consortia include:

1. National Tuberculosis Institute, Bangalore
2. Tuberculosis Research Centre, Chennai
3. VP Chest Institute, New Delhi
4. Lala Ram Swarup Hospital for TB and Chest Medicine, New Delhi

**JCCC@INDEST:** **J-Gate Custom Content for Consortia,** is a customized solution for accessing and sharing journal literature subscribed by all the IITs, IISc and IIMs, individually and collectively through INDEST Consortium. Joining this community of resource sharing consortium are 17 National Institutes of Technology to whom the benefits of JCCC@INDEST is extended as secondary members

**JCCC@INDEST is a common gateway** to access 4,271 e-Journals from 960 publishers, subscribed by IITs, IISc. IIMs (15 Libraries). The journals of following INDEST Consortium registered publishers are included in [JCCC@INDEST](#)

ACM Digital Libraries  
American Society of Civil Engineers (ASCE)  
American Society of Mechanical Engineers(ASME)  
IEEE Electronic Library  
Nature  
Science Direct (Elsevier)  
Springer-Link



## Consortia Members

[IIMA, Ahmedabad](#)

[IIMB, Bangalore](#)

[IIMCAL, Kolkatta](#)

[IIMI, Indore](#)

[IIMK, Kozhikode](#)

[IIML, Lucknow](#)

[IISc, Bangalore](#)

[IITB, Mumbai](#)

[IITD, New Delhi](#)

[IITG, Guwahati](#)

[IITKAN, Kanpur](#)

[IITKGP, Kharagpur](#)

[IITM, Chennai](#)

***ICICI Knowledge Park:*** Launched by ICICI Bank Ltd. in partnership with the Government of Andhra Pradesh, the Park is committed to facilitating business-driven Research & Development. ICICI Knowledge Park is a partnership between ICICI Bank Limited and the Government of Andhra Pradesh. ICICI Knowledge Park forms part of the ICICI Group. It is set up as a not for profit company under section 25 of the Companies Act 1956.

## **Recent Additions – 2004**

1. Textbook of Obstetrics / D.C. Dutta, New Central, 2001
2. Health System Performance Assessment: debates, methods and empiricism / Christopher J.L. Murray, WHO, 2003.
3. The Legacy of Caraka / M.S. Valiathan, Orient Longman, 2003.
4. The Elements of Style / William Strunk, Longman, 2000.

## **Reference Books**

1. Butterworths Intellectual Property Law Handbook, 2003
2. Directory of Biotechnology Industries and Institutions in India, BCIL, 2003.
3. India: a reference annual, 2004.
4. India Health Report, Oxford, 2003.
5. Indian Pharmaceuticals Industry Database, Komal, 2004.
6. Scientific Writing: easy when you know how / Jennifer Peat, BMJ, 2002.

## Web Corner

### Web Address of Some Prominent Library Professional Associations of the World

ALA	:	<a href="http://www.ala.org/">http:// www.ala.org/</a>
ALIA	:	<a href="http://www.alia.org/au/">http:// www.alia.org/au/</a>
ASLIB	:	<a href="http://www.aslib.co.uk/">http:// www.aslib.co.uk/</a>
COMLA	:	<a href="http://www.the.commonwealth.org/">http:// www.the commonwealth.org/</a>
IASLIC	:	<a href="http://www.iaslic.org/">http:// www.iaslic.org/</a>
IFLA	:	<a href="http://www.ifla.org/">http:// www.ifla.org/</a>
LA	:	<a href="http://www.la-hq.org.uk/">http:// www.la - hq.org.uk/</a>
OCLC	:	<a href="http://www.oclc.org">http:// www.oclc.org</a>
PLAW	:	<a href="http://www.libr.org/international">http:// www.libr.org/international</a>
RLG	:	<a href="http://www.rlg.org">http:// www.rlg.org</a>
SLA	:	<a href="http://www.Sla.org">http:// www.Sla.org</a>
VLA	:	<a href="http://www.angelfire.com/biz/vla2000/">http:// www.angelfire.com/biz/vla2000/</a>

## Web Address of National Libraries

1. National Libraries of Australia : <http://www.nla.gov.au>
2. National Libraries of Austria : <http://www.onb.ac.at>
3. National Libraries of Belarus : <http://natlib.org.by>
4. National Libraries of Belgium : <http://www.kbr.be/>
5. National Libraries of Bhutan : <http://www.library.gov.bt>
6. National Libraries of Brazil : <http://www.bn.br/>
7. National Libraries of Canada : <http://www.Collections Canada .ca/>
8. National Libraries of China : <http://www.nlc.gov.cn/english.html/>
9. National Libraries of Czech Republic: <http://www.nkp.cz/>
10. National Libraries of Denmark : <http://www.kb.dk/>
11. National Libraries of Finland : <http://www.Lib.helsinki/english>
12. National Libraries of France : <http://www.bnf.fr>
13. National Libraries of Georgia : <http://www.nplg.gov.ge/>
14. National Libraries of Germany : <http://www.ddb.de/>
15. National Libraries of Hungary : <http://www.oszk.hu/eng/>
16. National Libraries of India : <http://www.nlindia.org/>
17. National Libraries of Indonesia : <http://www.pnri.go.id/beranda/>
18. National Libraries of Iran : <http://www.nli.ir/>
19. National Libraries of Ireland : <http://www.nli.ie/>
20. National Libraries of Israel : <http://www.jnul.huji.ac.il>

21. National Libraries of Japan : <http://www.ndl.go.jp/en/index.html>
22. National Libraries of Malaysia : <http://www.pnm.my>
23. National Libraries of New Zealand : <http://www.natlib.govt.nz/>
24. National Libraries of Norway : <http://www.nb.no/>
25. National Libraries of Pakistan : <http://www.nlp.gov.pk>
26. National Libraries of Philippines : <http://www.nlp.gov.ph>
27. National Libraries of Poland : <http://www.bn.org.pl/>
28. National Libraries of Russia : <http://www.nlr.ru.8101/eng/>
29. National Libraries of Saudi Arabia : <http://www.kfnl.gov.sa/>
30. National Libraries of Singapore : <http://www.nlb.gov.sg/>
31. National Libraries of South Africa : <http://www.nlsa.ac.za/>
32. National Libraries of Srilanka : <http://www.natlib.lk/>
33. National Libraries of Turkey : <http://www.mkutup.gov.tr/>
34. National Libraries of UK : <http://portico.bl.uk>  
(British Library)
35. National Libraries of USA : <http://lcweb.loc.gov/>  
(Library of Congress)
36. National Library of Medicine : <http://www.nlm.nih.gov>

# Computer Tips

## keyboard shortcuts for MS Word

To	Press
Create a new document	CTRL+N
Open a document	CTRL+O
Close a document	CTRL+W
Save a document	CTRL+S
Quit Word	ALT+F4
Find text, formatting, and special items	CTRL+F
Repeat find	ALT+CTRL+Y
Go to a page, bookmark, footnote, table, comment, graphic, or other location	CTRL+G
Go back to a page, bookmark, footnote, table, comment, graphic, or other location	ALT+CTRL+Z
Cancel an action	ESC
Undo an action	CTRL+Z
Redo or repeat an action	CTRL+Y
Switch to page layout view	ALT+CTRL+P
Switch to normal view	ALT+CTRL+N
Change the font	CTRL+SHIFT+F
Change the font size	CTRL+SHIFT+P
Change the formatting of characters (Font command, Format menu)	CTRL+D
Change the case of letters	SHIFT+F3
Format letters as all capitals	CTRL+SHIFT+A
Apply bold formatting	CTRL+B
Apply an underline	CTRL+U
Underline words but not spaces	CTRL+SHIFT+W
Apply italic formatting	CTRL+I
Format letters as small capitals	CTRL+SHIFT+K
Apply subscript formatting (automatic spacing)	CTRL+EQUAL SIGN
Apply superscript formatting (automatic spacing)	CTRL+SHIFT+PLUS SIGN
Center a paragraph	CTRL+E
Justify a paragraph	CTRL+J

Left align a paragraph	CTRL+L
Right align a paragraph	CTRL+R
Indent a paragraph from the left	CTRL+M
Remove a paragraph indent from the left	CTRL+SHIFT+M
Create a hanging indent	CTRL+T
Reduce a hanging indent	CTRL+SHIFT+T
Remove paragraph formatting	CTRL+Q
Delete one character to the left	BACKSPACE
Delete one word to the left	CTRL+BACKSPACE
Delete one character to the right	DELETE
Delete one word to the right	CTRL+DELETE
Cut selected text to the Clipboard	CTRL+X
Copy text or graphics	CTRL+C
Paste the Clipboard contents	CTRL+V
Insert a line break	SHIFT+ENTER
Insert a page break	CTRL+ENTER
Print a document	CTRL+P
Switch to Print Preview	ALT+CTRL+I

## **News**

### **JCCC @ ICMR INAUGARATION**

The inauguration ceremony of JCCC @ ICMR was held on 27<sup>th</sup> July 2004 at ICMR Hqrs., New Delhi. Dr Padam Singh, Addl. DG inaugurated the JCCC @ ICMR launching ceremony. Dr S S Murthy, Chairman, Advisory Committee on Modernization of ICMR Library & Information Network welcomed the

participants. Sh. O. N. Chaddha, Dr A. Ratnakar, D. Jotwani Advisory Committee Members and Dr K. Satyanarayana, Convenor and Chief (P & I) and librarians from northern ICMR institutes attended the inaugural ceremony.

## Events

### JCCC @ ICMR Training Programmes

The Council so far organized three regional training programmes at ICMR Hqrs., New Delhi., NIRRH, Mumbai., and RMRC, Bhubaneswar through **Informatics India** to train the library & information professionals of ICMR institutes in using/accessing JCCC @ ICMR.

<u>Date of Traininig</u>	<u>Venue</u>	<u>Institutes Covered</u>
July 27 <sup>th</sup> 2004	ICMR Hqrs., New Delhi	For ICMR Institutes located in Northern Region (IRMS, New Delhi; MRC, Delhi; CJIL, Agra; IOP, New Delhi; ICPO, New Delhi; DMRC, Jodhpur; RMRC, Jabalpur.)
July 30 <sup>th</sup> 2004	NIRRH, Mumbai.,	For ICMR Institutes located in Western Region (IIH, Mumbai; EVRC, Mumbai; NIV, Pune; NARI, Pune; NIOH, Ahmedabad )
August 4 <sup>th</sup> 2004	RMRC, Bhubaneswar	For ICMR Institutes located in Eastern & Southern Region (NICED, Kolkata; RMRIMS, Patna; RMRC, Dibrugarh; RMRC, Bhubaneswar; NIN, Hyderabad; TRC, Chennai; NIE, Chennai; CRME, Madurai; RMRC, Port Blair; VCRC, Pondicherry)